

WEAR SIDE-SMALLHOLDERS

(website: shieldsroadallotments.info)

MINUTES OF COMMITTEE MEETING HELD 10th March 2024

ATTENDED BY: Mr I. Hornsey; Mr G. Arnott; Mr J. Smurthwaite; Ms G. Clifford;
Mr P. Hutchinson; Mr. J. Hornsey.

APOLOGIES: Mrs J. Palmer; Mr S. Palmer; Mr P. Larcombe

1. Minutes of previous meeting approved any matters below. Minutes to be published.
2. Correspondence. From Council re banking situation etc. Explanation accepted.
3. Finances – Monies as in the bank.

4. Business

- 4.1 **Entrance car park.** The Council has been contacted and has given advice, contractors can now be contacted to explore the work and provide estimates. **(Action: I. Hornsey)**.
- 4.2 **Interior car park by container.** Work to clear rubbish from the embankment adjacent to the metro lines and construct a fence, will be undertaken. Estimates required from contractors. **(Action: I. Hornsey)**.
- 4.3 **Roads and verges.** Pot-holes will be repaired on site roads and chippings acquired to allow any repairs to verges. **(Action: I. Hornsey)**
- 4.4 **Fly tipping.** Plot-holders should be encouraged to close site gates to discourage fly-tipping, as the Council has requested. **(Action: All)** Potential CCTV solutions outlined. Agree recommendation and costs now needed **(Action: J. Hornsey)**
- 4.5 **Unworked gardens.** Calls and letters actioned, follow up calls to be made. Mr S Palmer will now be responsible for this function, but will be informed of known medical extenuating circumstances by the Secretary. **(Action: I. Hornsey)**
- 4.6 **Banking.** The bank is working on opening the new account, but is waiting for a letter from the Council. Contractor site work outlined above can proceed once an active bank account is restored. **(Action: I. Hornsey)**.

Chairman
Mr Paul Hutchinson

Secretary
Mr Ian Hornsey

Treasurer
Mrs Jean Palmer

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4.7 **Resignation from Committee.** Graeme Arnott is standing down from the Committee due to health/personal/domestic reasons. He will continue to support the Committee as before.

4.8 **Signs.** All signs have been received and now need to be erected. **(Action: I. Hornsey)**

Date of Next Meeting: March 23rd 2024