

# WEARSIDE-SMALLHOLDERS

(website: shieldsroadallotments.info)

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## MINUTES OF COMMITTEE MEETING HELD 5<sup>th</sup> October 2024

ATTENDED BY: Mr I. Hornsey; Mr J. Smurthwaite; Ms G. Clifford; Mr P. Hutchinson;  
Mrs J. Palmer; Mr. P. Larcombe; Mr. J. Hornsey;

APOLOGIES: Mr S. Palmer

1. Minutes of previous meeting approved any matters below. Minutes to be published.
2. Correspondence. None
3. Finances – Monies as in the bank.

#### 4. **Business**

4.1 **Entrance car park.** One estimate now received from a company prepared to do the work. Awaiting others. **(Action: I. Hornsey).**

4.2 **Interior car park by container.** A number of companies have shown no interest in the work of clearing this area. Committee will continue to seek estimates but also now look at cost or equipment to self – clear. **(Action: I. Hornsey).**

4.3 **Roads and verges.** Investigating spraying contract for one off or regular maintenance. All plot-holders are responsible for then maintaining verges adjacent to their plot. **(Action: I. Hornsey)**

4.4 **Fly tipping.** CCTV in progress. Legal Advice from Council etc being sought regarding positioning and period of footage storage . **(Action: I. Hornsey; J. Hornsey)**

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Chairman  
Mr Paul Hutchinson

Secretary  
Mr Ian Hornsey

Treasurer  
Mrs Jean Palmer

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4.5 **AGM.** NOW ORGANISING FOR AROUND 31<sup>st</sup> OCTOBER. TBA **(Action: I Hornsey**

4.6 **Alert – someone is sleeping rough in allotment sheds. Everyone should be careful, especially when opening sheds. Any suspicious activity should be reported to the Committee immediately.**

4.7 **Emergency key for gates** Requested by the Fire Brigade. Approved. **(Action – I Hornsey)**

5. **Queries/Complaints etc. Standing minute.**

It is expected procedure that people raise queries or complaints in writing (with name, plot number, and signature) with the Committee in the first instance; receiving its response, before approaching the Council directly. Sealed letters should be addressed to the Secretary and can presented directly or via a member of the Committee. Names etc are treated confidentially by the Secretary.

Date of Next Meeting: 9/11/2024

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